

SOFITEL PHILIPPINE PLAZA – TERMS AND CONDITIONS

Room Reservation

The online reservation system for Sofitel Philippine Plaza will be up soon. At this moment, reservations shall be coursed through the APRICOT 2009's housing Bureau, *Yellow Bird Tours*. Accomplish the HOTEL RESERVATION FORM and CREDIT CARD AUTHORIZATION FORM and fax it to +63 2 7146629.

For further inquiries about the hotel booking, please contact Ms. Nadja Trinchera at yellowbird_nt@yahoo.com.

Guarantee Deposit

The individual delegate will be responsible for guest room charges. Room reservation must be guaranteed by credit card at the time of booking. A **one-night guarantee deposit** will be charged to the delegate's credit card on January 19, 2009.

Cancellation/No Show

In the event of cancellation made after January 19, 2009 or "No Show" of delegate, strictly no refund for the one-night guarantee deposit shall be made by the hotel. Consequently, full payment for the entire duration of stay shall be demanded for by the hotel.

Confirmation of Booking

Confirmation of reservation will be communicated by the hotel or Yellow Bird tours directly through email.

For further inquiries about the hotel booking, please contact Ms. Nadja Trinchera at yellowbird_nt@yahoo.com.

IMPORTANT: BEFORE PROCEEDING TO RESERVE, MAKE SURE YOU HAVE READ AND UNDERSTOOD THE AFOREMENTIONED TERMS AND CONDITIONS.

ACCOMPLISHING AND SUBMITTING THIS FORM MEANS YOU HAVE READ AND UNDERSTOOD THE TERMS AND CONDITIONS STATED IN THE PREVIOUS PAGE. PLEASE GO TO PAGE 1 IF YOU HAVE NOT YET READ THE TERMS AND CONDITIONS.

**ASIA PACIFIC REGIONAL INTERNET CONFERENCE
ON OPERATIONAL TECHNOLOGIES (APRICOT) 2009
February 18-27, 2009**

HOTEL RESERVATION FORM

NAME AS IT APPEARS ON PASSPORT Dr. Mr. Mrs. Ms. Other _____

Given Name/First Name _____ Middle Initial _____

Surname/Last Name _____ Suffix _____

Organization/Institution _____

Job Title/Position _____

Mailing Address _____

_____ Country _____ Zip/Postal Code _____

Telephone _____

MobilePhone _____

Facsimile _____

Email _____

HOTEL PREFERENCE

Name of Hotel _____

Check-in Date _____

Check-out Date _____

Type of Room _____

Type of Occupancy

Single (1 person, 1 bed)

Twin (2 persons, 2 beds)

Double(2 persons, 1 bed)

REQUEST FOR PRIVATE AIRPORT TRANSFER

One-way Arrival Transfer Roundtrip Airport Transfers

One-way Departure Transfer

FLIGHT DETAILS

ARRIVAL

Date _____

Time _____

Airline _____

Flight No. _____

DEPARTURE

Date _____

Time _____

Airline _____

Flight No. _____

Please send Hotel Reservation Form to:

YELLOW BIRD TOURS

Official Housing Bureau and Tour Operator

Telephone No. : (632) 715-0260 Fax No. : (632) 714-6620

Email : yellowbird_nt@yahoo.com